**CIMA Post-doctoral Travel Bursary Application**

The purpose of this award is to provide support towards travel costs to attend an event that will be beneficial towards career progression.

Applicants can request a maximum of £500 (although increased amounts will be considered in exceptional circumstances) which can be used for travel, accommodation and/or registration.

For conference attendance applicants should attach an abstract for the work they will present or a justification for attendance without a presentation.

For other activities evidence of the workshop/plan of work should be submitted.

Evidence of expenditure will need to be provided following award alongside a short report of the experience.

|  |  |
| --- | --- |
| **Applicant details** | |
| **Name:** |  |
| **Institution:** |  |
| **Email Address:** |  |
| **Tel no:** |  |
| **Have you attended a CIMA conference previously?**  Provide details |  |
| **Event Details** | |
| **Title:** |  |
| **Venue:** |  |
| **Date:** |  |

**1. How will attending the event be beneficial to your career and development? (150 words max)**

If attending a conference provide details of whether it is an oral or poster presentation.

**2. How is the conference relevant to CIMA strategy and goals? (100 words max)**

**3. Is there an abstract/programme attached?**

**Yes  No**

**If no, why is attendance beneficial?**

|  |  |
| --- | --- |
| **Costings** | |
| **Total cost of attendance (breakdown of cost):** |  |
| **Amount requested:** |  |
| **If appropriate, how will the remaining costs be supported?** |  |

**Does this application have support from CIMA academic?**

**Yes  No**

**Applicant signature Date**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Academic signature Date**

Applications to Laura Ainscough, CIMA Training Administrator [l.ainscough@sheffield.ac.uk](mailto:l.ainscough@sheffield.ac.uk)

Please allow at least one month for processing.

All awards will be assessed by the committee with the emphasis on benefit to career progression

By applying to this fund you agree that all relevant insurance (through the host Institution) is in place prior to travel and that all health and safety protocols are upheld throughout.

Only one application per post-doc can be made to this fund.